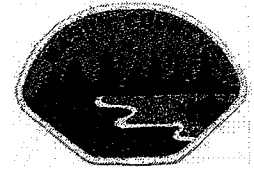


MASON COUNTY FIRE DISTRICT #13
Fire Commissioner's Meeting – May 14, 2015
Loertscher Fire Hall, Station 13-1
13375 W Cloquallum Rd Elma, WA 98541-9613



Commissioner Core called the meeting to order at 7 P.M. Present were: Commissioner –Chair Brian Core, Commissioner Shawn Sisson, Commissioner Dane Hansen, Tamara Donovan and Chief Stan Loertscher.

Say the Pledge of Allegiance.

MINUTES – Commissioner Brian Core **MOTIONED** to approve, Commissioner Shawn Sisson **SECONDED**. Unanimous vote **Motion Carried**.

FINANCIAL REPORT:

- EMS Vouchers #15152 through #15158 and totaling \$4181.63 (\$0.00 of this was gross employee payroll)
- Expense Vouchers #15130 through #15151 totaling \$15787.54 (\$5420.00 of this was gross employee payroll)

Commissioner Dane Hansen **MOTIONED** to approve the vouchers, Commissioner Shawn Sisson **SECONDED**. Unanimous vote **Motion Carried**.

Vouchers signed by all three Commissioners

UNFINISHED BUSINESS:

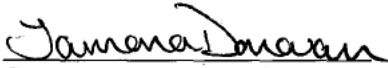
- Tire Quotes: SEE ATTACHED
 - o Commissioner Dane Hansen **MOTIONED** to accept the quote from Les Schwab for E13-2's tire replacement in the amount of \$3071.54, Commissioner Shawn Sisson **SECONDED**. Unanimous vote **Motion Carried**.
 - o Commissioner Brian Core **MOTIONED** to accept the quote from Les Schwab for R13-3's tire replacement in the amount of \$938.63, Commissioner Shawn Sisson **SECONDED**. Unanimous vote **Motion Carried**.
- Turnout Gear Quotes: SEE ATTACHED
 - o Commissioner Dane Hansen **MOTIONED** to accept the quote from L.N. Curtis for a full set of turnout gear in the amount of \$1757.05, Commissioner Brian Core **SECONDED**. Unanimous vote **Motion Carried**.

NEW BUSINESS:

- Hall Use Request: A local Alcoholics Anonymous group would like to rent the hall for meeting use. They were given a rental agreement and informed that they will need liability insurance before they can rent the hall.
- DNR Agreement: Our current agreement will be expiring in February 2016. The agreement does have a conflict that Brian Snure warned volunteer fire departments about. We will need to make sure the same conflict isn't in the new one.
- Federal Surplus Property: The application to purchase Federal Surplus Property was far more extensive this time. It has been completed and submitted.
- Rating Bureau: The update to the Rating Bureau needs to be postponed for the time being. Chief Loertscher is currently performing station checks.
- New Member: Aaron Whipple
 - o Commissioner Dane Hansen **MOTIONED** to approve, Commissioner Shawn Sisson **SECONDED**. Unanimous vote **Motion Carried**.

- Policy Manual: Tamara Donovan has been putting together new Policy Manuals for all personnel. This will now include Job Descriptions and who holds those positions.
- Amazon Account: Tamara Donovan would like to try using a no interest Amazon account for office supply purchases.
 - o Commissioner Dane Hansen **MOTIONED** to approve, Commissioner Brian Core **SECONDED**. Unanimous vote **Motion Carried**.
- Resolution #260: Transfer of \$20,000.00 from Expense to Reserve
 - o Commissioner Dane Hansen **MOTIONED** to approve, Commissioner Shawn Sisson **SECONDED**. Unanimous vote **Motion Carried**.
- Resolution #261: Transfer of \$20,000.00 from EMS to Reserve
 - o Commissioner Brian Core **MOTIONED** to approved, Commissioner Shawn Sisson **SECONDED**. Unanimous vote **Motion Carried**.
- Chief's Report: Read by Chief Loertscher
- EXECUTIVE SESSION: Personal Medical 7pm to 7:20pm

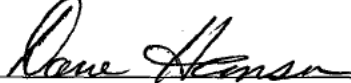
Brian Core **MOTIONED** to adjourn the meeting. Shawn Sisson **SECONDED**. Unanimous vote, **Motion Carried**, Meeting adjourned at 7:21 P.M.


Secretary

Commissioner Core



Commissioner Sisson



Commissioner Hansen

**Mason County Fire District #13
Purchase Authorization Form
Quotes Sheet**

ITEM: 2-12/22.5 tires + 4-11/22-5 tires

ITEM DESCRIPTION: Tires for E13-2

Quote #1

5-11-14
Date

Tire Inc
Vender Name

\$ 3321.31
Price

Comments:

Mounting
Value stems
Tax

Quote #2

5-11-14
Date

Early Tire
Vender Name

\$ 3484.80
Price

Comments:

Mounting
balance front
Value stems
Tax

Quote #3

5-3-14
Date

Les Schwab
Vender Name

3071.54
Price

Comments:

Mounting
balance front
Value stems
Tax

Signature: *[Signature]*

Quotes between \$2,500 and \$9,999 for any one item must include quotes in writing.
Attach written quotes to this sheet as necessary.

**Mason County Fire District #13
Purchase Authorization Form
Quotes Sheet**

ITEM: 6- LT225 / BR16 Load Range E

ITEM DESCRIPTION: New Tires for R133

Quote #1

5-11-15
Date

Tires Inc
Vender Name

\$ 982.39
Price

Comments:

Includes
Balancing + Mount
New Valve Stems
+ Tax
Goodyear
Wranglers

Quote #2

5-11-15
Date

Early Tire
Vender Name

\$ 1214.58
Price

Comments:

Included in
Balancing
Mounting
Valve Stems
Tax
Goodyear
Wranglers

Quote #3

5-13-15
Date

Les Schwab
Vender Name

\$ 938.63
Price

Comments:

Including
Balancing
Mounting
Valve Stems
Tax

Signature: *[Signature]*

Quotes between \$2,500 and \$9,999 for any one item must include quotes in writing. Attach written quotes to this sheet as necessary.

**Mason County Fire District #13
Purchase Authorization Form
Quotes Sheet**

ITEM: 1-Set Turnout gear

ITEM DESCRIPTION: 1-Turnout coat

1-Turnout pants

Quote #1

Quote #2

Quote #3

430-15

5-5-15

5-⁵15-15

Date

Date

Date

LW Center

Malloy

Darby

Vender Name

Vender Name

Vender Name

\$1757.05

\$2241.00

\$2222.90

Price + tax

Price + tax

Price + tax

Comments:

Comments:

Comments:

Globe

Fir-Dex

Darby

Excel

Same Spec

Brand name

as Grant

Gear form 05

Signature: Jim Fortin

Quotes between \$2,500 and \$9,999 for any one item must include quotes in writing. Attach written quotes to this sheet as necessary.